

Charter
Science, Technology, and Innovation Board

1. Committee's Official Designation: The committee shall be known as the Science, Technology, and Innovation Board (STIB).
2. Authority: The Secretary of War, in accordance with chapter 10 of title 5, United States Code (U.S.C.) (commonly known as "the Federal Advisory Committee Act" or "FACA") and title 41, Code of Federal Regulations (C.F.R.) § 102-3.50(d), established this discretionary advisory committee.
3. Objectives and Scope of Activities: The STIB shall provide independent advice and recommendations on matters supporting the Department of War's (DoW's) scientific, technological, and innovative enterprises, as set out in paragraph four below.
4. Description of Duties: The STIB work shall focus on matters concerning science, technology, innovation, manufacturing, acquisition processes, and other topics of special interest to the DoW, germane to DoW scientific, technological, and innovation matters, in response to specific, written tasks from the Secretary of War, the Deputy Secretary of War, or the Under Secretary of War for Research and Engineering (USW(R&E)).

The STIB does not advise on individual DoW procurements but instead shall be concerned with the pressing and complex problems facing the DoW. No matter shall be assigned to the STIB for its consideration that would require any STIB member to participate personally and substantially in any actions related to procurements or place him or her in the position of acting as a contracting or procurement official.

5. Agency or Federal Officer Receiving the Advisory Committee's Advice/Recommendations: The STIB reports to the Secretary of War or the Deputy Secretary of War ("the DoW Appointing Authority") through the USW(R&E), who may act upon the STIB's advice and recommendations in accordance with DoW policy and procedures.
6. Support: The DoW, through the Office of the USW(R&E), provides support for the STIB.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, will be \$7,077,675. The estimated annual personnel costs to the DoW are 3.0 full-time equivalents at \$514,675, which includes basic pay with cost-of-living allowance. Program element to support STIB contracts and travel costs is \$6,563,000. The estimated reimbursement costs for STIB staff and members is \$768,250.00.
8. Designated Federal Officer: The STIB's Designated Federal Officer (DFO) shall be a full-time or permanent part-time DoW Federal civilian officer or employee, or active-duty member of the Armed Forces, designated in accordance with DoW policy and procedures.

The STIB's DFO is required to attend all STIB and subcommittee meetings for the entirety of each meeting. However, in the absence of the STIB's DFO, a properly approved Alternate DFO, duly designated to the STIB in accordance with DoW policy and procedures, shall attend the entirety of all STIB and subcommittee meetings.

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The DFO, or the Alternate DFO, approves or calls all STIB and subcommittee meetings; prepares and approves all meeting agendas; and adjourns any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public's interest or is required by governing regulations or DoW policy and procedures.

The DFO will fulfill the requirements under section 10(b) of the FACA and will maintain information on advisory committee activities and provide such information to the public as applicable. The DFO will ensure advisory committee members and subcommittee members, as applicable, receive the appropriate training (e.g., FACA overview, ethics training) for efficient operation and compliance with the FACA and title 41, C.F.R. § 102-3 (the Final Rule).

9. Estimated Number and Frequency of Meetings: The estimated number of meetings is four per year.
10. Duration: The duration of the advisory committee is continuing, subject to the Termination section below.
11. Termination: The STIB shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the DoW renews the STIB in accordance with the FACA, the Final Rule, and DoW policy and procedures.
12. Membership and Designation: The STIB shall be composed of no more than 40 members, who are eminent authorities in the fields of science, technology, innovation, and other matters germane to DoW scientific, technological, and innovation topics of special interest to the DoW.

The appointment of STIB members shall be approved by the DoW Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoW policy and procedures. No member, unless approved by the DoW Appointing Authority, may serve more than two consecutive terms of service on the STIB, including its subcommittees, or serve on more than two DoW Federal advisory committees at one time. The DoW Appointing Authority shall appoint the STIB's leadership from among the membership previously approved, in accordance with DoW policy and procedures, for a term of service of one-to-two years, with annual renewal, which shall not exceed the member's approved STIB appointment.

STIB members who are not full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to title 5, U.S.C. § 3109 to serve as special government employee (SGE) members. STIB members who are full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be designated pursuant to title 41, C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

Except for reimbursement for official STIB-related travel and per diem, STIB members serve without compensation.

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13. Subcommittees: The DoW, when necessary and consistent with the STIB’s mission and DoW policy and procedures, may establish subcommittees, task forces, or working groups (“subcommittees”) to support the STIB. Establishment of subcommittees shall be based upon a written determination, to include terms of reference, by the DoW Appointing Authority or the USW(R&E), as the STIB’s DoW Sponsor. All subcommittees operate in accordance with the FACA; title 5, U.S.C. § 552b, also known as the “Government in the Sunshine Act” or “the Sunshine Act”; governing Federal statutes and regulations; and DoW policy and procedures. All subcommittees will terminate when the STIB does.

A subcommittee shall not work independently of the STIB and shall report all its recommendations and advice solely to the STIB for its thorough deliberation and discussion at a properly noticed and open STIB meeting, unless the meeting must be closed in accordance with one or more of the exemptions found in the Sunshine Act. A subcommittee has no authority to make decisions and recommendations, orally or in writing, on behalf of the STIB. Neither the subcommittee nor any of its members may provide updates or reports, orally or in writing, directly to the DoW or any Federal officer or employee or member of the Armed Forces. If a majority of STIB members are appointed to a particular subcommittee, then that subcommittee may be required to operate pursuant to the same FACA notice and openness requirements that govern the STIB’s operations.

Individual appointments to serve on STIB subcommittees, which are separate and distinct from appointments to the STIB itself, shall be approved by the DoW Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoW policy and procedures. No member shall serve more than two consecutive terms of service on a subcommittee, unless approved by the DoW Appointing Authority. The DoW Appointing Authority, or the Director of Administration and Management as appropriate, shall appoint subcommittee leadership from among the membership previously approved to serve on the subcommittee in accordance with DoW policy and procedures, for a leadership term of service of one-to-two years, with annual renewal, not to exceed the member’s approved subcommittee appointment.

Subcommittee members, who are not full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to title 5, U.S.C. § 3109 to serve as SGE members. Subcommittee members who are full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be designated pursuant to title 41, C.F.R. § 102-3.130(a) to serve as RGE members. Each subcommittee member is appointed to exercise his or her own best judgment on behalf of the DoW, without representing any particular point of view, and to discuss and deliberate in a manner that is free from conflicts of interest. Except for reimbursement for official STIB- and subcommittee-related travel and per diem, subcommittee members serve without compensation.

The USW(R&E) has established two STIB permanent subcommittees. While the number of individuals appointed to each subcommittee may vary, as determined by the DoW Appointing Authority, no individual subcommittee shall have more than 15 members unless otherwise authorized by the DoW Appointing Authority. These subcommittees, when tasked in accordance with DoW policy and procedures, shall provide advice and recommendations to

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the STIB for its consideration as described for each respective subcommittee. Unless otherwise described, subcommittee membership requirements are the same as for the STIB:

- 1) Science, Technology, and Innovation Board Permanent Subcommittee on Strategic Options: Identify concepts, capabilities, strategies, and courses of action in the scientific and technical enterprises that inform decision-making and serve to rebalance intervention cost and benefit to ensure U.S. operational dominance.
 - 2) Science, Technology, and Innovation Board Permanent Subcommittee on National Security Innovation: Examine and advise on DoW innovation pathways and pipelines; emerging and disruptive technologies; commercial sector best practices in innovation strategy, management, processes, architectures, organizational behavior and design, human capital, decision-making, and scaling; and ways to leverage the U.S. innovation ecosystem in support of national security.
14. Recordkeeping: The records of the STIB and its subcommittees shall be managed in accordance with General Records Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoW policy and procedures. These records shall be available for public inspection and copying, subject to title 5, U.S.C. § 552.
15. Filing Date: February 25, 2026